

Five Dock Public School Student Welfare Policy

As a NSW Department of Education and Communities' public school, we recognise the need for our school to be a safe and happy place for students, staff and parents/caregivers. As a community, we value respect, the individual's right to belong safely and active participation in the life of the school in order for everyone to achieve their best. All members of the school community are encouraged to share responsibility for promoting a school environment in which everyone feels respected, valued, safe and included.

We believe that the wellbeing and safety of students is fundamental to quality teaching and learning and that students develop best in schools where teaching and learning occur in a context of student welfare. We create and maintain a safe school environment by protecting the well-being of our students and promoting positive relationships between students.

Our school rules reflect our values in the belief that living by these rules supports our students to become responsible citizens. Our rules and the expectations explicitly linked to them form the platform of the school's Positive Behaviour for Learning (PBL) program. Students participate in weekly PBL lessons that focus on each rule and how the rule applies to all learning and play areas.

Our school rules are:

Respect Everyone

Participate Safely

Belong with Pride

Achieve Your Best

A matrix of expectations linked to each rule (attachment 1), along with a consequences grid (attachment 2) are attached to this document

Strategies to promote good discipline and effective teaching and learning within the school:

All students provided with relevant and engaging curriculum that reflects the identification of individual student needs.

A focus each week on a particular rule. All children participate in a lesson to explicitly teach them how to meet expectations and the rule is highlighted in the weekly community newsletter.

A focus on restorative questioning to support the development of student responsibility for behaviour.

Anti-Bullying Plan – available on the website or from the front office

Visits from the Police Youth Liaison Officer (Year 5 and 6)

Participation in the White Ribbon Project

Peer Support

Student Representative Council - 2 representatives elected from each class 1-6 in semester one and K – 6 in semester two)\

Buddy Program (Kindergarten and Year 6)

Student Leadership Team training – school captains and prefects - Year 6

House Captains (Year 6)

Reading and Mentoring Program (RAMP) with Concord High School

Library monitor role

Gardening Club participation

Practices designed to recognise and reinforce student achievement

Presentation of a class merit award to three students from each class at the K-2 and 3-6 assemblies and one student from each class at the K-6 assemblies.

Acknowledgement of award winners in the Community Newsletter (Five Dock Flyer) each week.

Presentation of the Principal's class award weekly at an assembly and acknowledgement in the Community Newsletter (Five Dock Flyer).

Principal's "treat" for a class each term that has been drawn from the term's class award recipients.

Positive recognition from teachers on a daily basis through a range of strategies (e.g.: class rewards, verbal praise, feedback, table points) as decided by the teacher and when appropriate, the class.

The allocation of tokens linked to the school rules for students meeting the school's expectations. These are then placed in House Team boxes by the students, counted each week, announced at assembly and in the Community Newsletter (Five Dock Flyer). At the end of each term the winning House Team receives an afternoon of acknowledgement which is an activity chosen by the House Captains and members.

Individual student achievement and recognition at the annual Presentation Assembly in December.

Strategies for dealing with unacceptable behaviour

Refer to appendix 2 – Consequences

Additional strategies to support students

Learning and Support Team referral


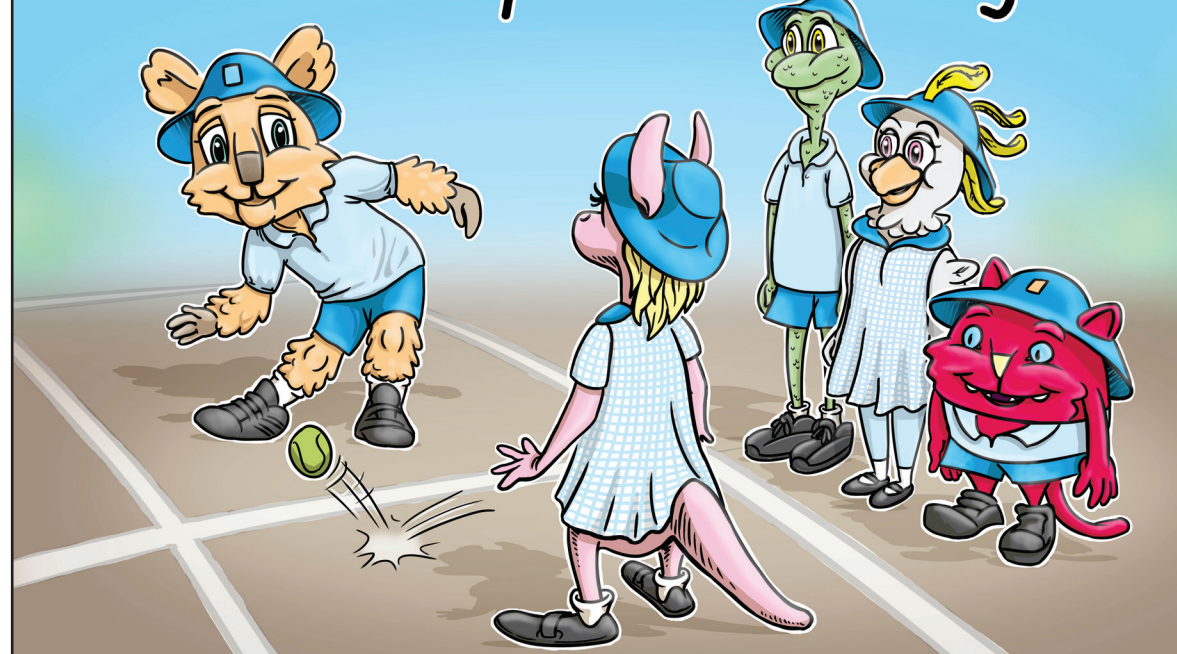


Learning and Support Teacher (LAST) assistance

English as a Second Language teacher (ESL)

School Counsellor referral

Anti Racism Contact Officer (ARCO)

Five Dock Public School Behaviour Matrix

OUR RULES	Across all areas	Indoor Areas (ICT, Library, Office, Hallways)	HALL	CANTEEN	PLAYGROUND (including COLA)	TOILETS	OOSH	OUT OF SCHOOL (excursions, PSSA, etc)
<p><i>Respect Everyone</i></p> 	<p>Follow school rules</p> <p>Follow teacher instructions</p> <p>Use polite language</p> <p>Share equipment fairly</p> <p>Clean up your area</p> <p>Be punctual</p> <p>Respect other people's property</p> <p>Use words to resolve problems</p>	<p>Address staff politely</p> <p>Wait in office quietly</p> <p>Walk quietly and keep to the left on stairs and in hallways</p> <p>Line up before entering a room</p>	<p>Line up, enter and exit quietly</p> <p>Look at and listen to the speaker</p> <p>Sit quietly with your legs crossed</p>	<p>Use polite language</p> <p>Only buy for yourself</p> <p>Wait patiently and quietly</p>	<p>Get a purple pass to enter buildings during breaks</p> <p>Share space fairly</p> <p>Respond immediately to bells</p> <p>Line up and wait quietly for teachers after break times</p>	<p>Ask the teacher for permission to go to the toilet</p> <p>Respect other's privacy</p> <p>Use quiet voices</p> <p>Keep the area clean</p>	<p>Follow staff instructions</p> <p>Sit quietly for the roll to be called</p> <p>Share equipment fairly</p>	<p>Follow instructions</p> <p>Play fair and respect decisions of supervisors and umpires</p> <p>Be a good sport</p> <p>Be respectful towards community members</p> <p>Respect the environment & clean up after yourself</p>
<p><i>Participate Safely</i></p> 	<p>Keep hands and feet to yourself</p> <p>Use equipment safely</p> <p>Walk inside at all times</p> <p>Alert a staff member to any dangerous situations</p> <p>Go straight home after school if travelling independently</p>	<p>Move in and out of rooms slowly and calmly</p> <p>Sit on chairs sensibly</p> <p>Enter classroom only when a teacher is present</p>	<p>Wait for a teacher to enter the hall</p> <p>Respect school equipment</p> <p>Alert an adult when you think someone is unwell</p>	<p>Line up behind the yellow line. K-2 first line, 3-6 second line</p> <p>Only be at the canteen window when you are buying</p> <p>Walk in the canteen area at all times</p>	<p>Wear a hat at all times or sit on the silver seat next to the office building</p> <p>Big balls only allowed at lunch (No footballs at school)</p> <p>Use words to solve problems</p> <p>Stop the game and get a teacher if there are problems</p>	<p>Walk at all times</p> <p>Enter and exit in an orderly manner</p> <p>Close doors gently</p> <p>Be sensible in the toilets</p>	<p>Go straight to OOSH after school</p> <p>Tell an adult if you or someone else needs help</p> <p>Use outdoor equipment outside only</p> <p>Ask an adult for help if you feel unsafe or unsure</p> <p>Stay where you can be seen</p>	<p>Follow passenger, pedestrian and road safety rules</p> <p>Use equipment appropriately</p> <p>Stay in approved areas where you can be seen</p>
<p><i>Belong with Pride</i></p> 	<p>Wear full school and sport uniform</p> <p>Allow others to learn / teach</p> <p>Model appropriate behaviour</p>	<p>Be proud of peers and teacher achievements</p> <p>Keep bags zipped up and on hooks</p> <p>Only eat outdoors or at your desk during wet weather</p>	<p>Sing school song and national anthem with pride</p> <p>Show pride in Five Dock Public School's student achievements</p> <p>Applaud respectfully</p>	<p>Place all rubbish in the bins</p> <p>Return lunch baskets to classrooms after eating time</p>	<p>Put rubbish in the bin</p> <p>Put lunchboxes and drink bottles in your lunch crate</p> <p>Collect all belongings after the bell</p>	<p>Keep toilets clean</p> <p>No games in the toilet area</p>	<p>Be proud of the OOSH</p> <p>Wear a hat outside and to lines</p> <p>Clean up after yourself</p> <p>Remember our school rules at OOSH</p>	<p>Be a positive ambassador for the school</p> <p>Wear full school , sports or band uniform, including hats</p>
<p><i>Achieve Your Best</i></p> 	<p>Include others</p> <p>Help younger students</p> <p>Always use your manners</p> <p>Accept help</p> <p>Ask for help</p> <p>Be prepared and organised by having all the equipment you need</p> <p>Be supportive of others</p> <p>Take responsibility for your belongings</p>	<p>Listen, watch, and learn</p> <p>Be on time for all activities</p>	<p>Be an active participant</p> <p>Set an example for others</p> <p>Help younger students</p>	<p>Be a problem solver</p> <p>Order your lunch in your class by 9:30</p> <p>Mark your lunch bag as PSSA on Fridays</p> <p>Speak to your teacher if there is any problem with your lunch order</p>	<p>Be a problem solver</p> <p>See a teacher if you need help</p> <p>Sit with your class during eating time</p>	<p>Be water wise</p> <p>Be hygienic and wash your hands</p> <p>Return to class quickly and quietly</p> <p>Use the toilets at morning tea and lunchtime</p>	<p>Apply sunscreen when you arrive at OOSH then wash your hands</p> <p>Clean up after yourself</p>	<p>Bring all necessary equipment</p> <p>Actively participate</p> <p>Care for yourself, others and property</p> <p>Be a team player</p> <p>Thank the other team, umpires, the bus driver and any other people working with you</p>

Five Dock Public School Consequences and Solutions for Inappropriate Behaviour - outside the classroom

Problem	Consequences/solutions	Responsibility	Record keeping
Severe Problem Physical violence towards a teacher Cyber bullying Repeated incidents of hitting/kicking/biting/scratching with intention to harm others – physical bullying	Severe Problem Suspension, referral to DEC support or outside agencies	Severe Problem Principal School Counsellor Parents/Caregivers	Severe Problem Suspension register
Major Problem Repetition of Problem behaviours Bullying – repeated after intervention Racism/Discrimination Swearing at a teacher Hitting/kicking/biting/scratching with intention to harm others Intended impolite language/rudeness to an adult Destruction of school property Vandalism/graffiti Leaving school grounds	Major Problem Reflection/withdrawal from the playground and/or parent meeting (3 reflections in five weeks leads to loss of various privileges including representing the school at PSSA) Learning Support Team referral – if appropriate Referral to DEC support or outside agencies – if appropriate Letter of intention to suspend – if necessary	Major Problem Principal Assistant Principal Classroom Teacher School Counsellor Parents/Caregivers	Major Problem Reflection Folder – includes note home to be signed and returned to school
Problem Repetition of Minor Problem behaviours Bullying – one off Verbal intimidation of other students (one off) Out of bounds (unable to be seen) Inside buildings at lunch or recess, or prior to 9:00 am without permission/purple pass Swearing with intent to upset Stealing from others	Problem <u>Step 1 – Teacher to ask prior to making decision and ensure restoration:</u> <i>“What happened?”</i> <i>“What are our school rules?”</i> <i>“What school rule/s has/have not been followed?”</i> <i>“Who has been upset because of what happened?”</i> <i>“What do you need to do to fix the problem?”</i> <ul style="list-style-type: none"> 5 – 10 minute shadow walk 5-10 (K-2)/15 – 20 (3-6) minutes time out on playground Possible reflection/withdrawal from the playground	Problem Teachers Parent/Caregivers	Problem Green Playground Folder 2 entries in a day or 3 in a week- Stage supervisor notified Pink behaviour note sent home or Reflection Folder if necessary – includes note home to be signed and returned to school
Minor Problem Eating in the wrong area No hat and not sitting in the shade* Out of bounds (able to be seen)* Inappropriate language while playing a game Littering Pushing in lines Chewing gum* Not following rules of the area* Play fighting/wrestling/rough play*	Minor Problem <u>Step 1 – Teacher to ask and ensure restoration:</u> <i>“What happened?”</i> <i>“What are our school rules?”</i> <i>“What school rule/s has/have not been followed?”</i> <i>“Who has been upset because of what happened?”</i> <i>“What do you need to do to fix the problem?”</i> Verbal correction, warning regarding process if behaviour repeated, apologies made if appropriate. <ul style="list-style-type: none"> 5 – 10 minute shadow walk 5-10 (K-2)/15 – 20 (3-6) minutes time out on playground 	Minor Problem Teachers	Minor Problem Verbal reminder/warning *Green Playground Folder